

August 2007

Dear Parents and Students,

RE: Earthquake procedures

The following is an explanation of our emergency procedure. Your cooperation and understanding are necessary for our plans to go smoothly. We feel it is important for your family to take the time to discuss the information contained in this letter so that everyone is comfortable with the procedure.

*No student will be allowed to leave campus with another person, even a relative or friend, unless we have written permission to that effect or that particular person is listed on the student's emergency card in our files.

*Students who can drive will be kept on campus until the extent of the damage to roadways is known. We don't want to send students home until we are sure that the roads are open and that danger from downed power lines has been alleviated.

*All parents or designated parties who come for students must have them signed out at the office or the temporary Student Release Station. Signs will be posted if this alternate location is required.

*We are prepared to care for your children in times of critical situations. If you are not able to reach the school, we will care for your child here. We have a number of people with first-aid training, and we will be in communication with various local emergency services. We do ask for your help in the following areas:

--Please do not call the school. We will need the lines to stay open for emergency calls. In a major earthquake, many times phone systems are able to connect long-distance but will not function in-state. Because of this, equipment permitting, Pilgrim School in California will receive a call from RHSM with an initial report and periodic updates. RHSM parents may call Pilgrim School to receive general information on the status of the situation at RHSM. The number at Pilgrim School is (213) 385-7351.

--Do turn your radio to KALL-910 AM and KCPX-99 AM dial. Information and directions will be given over the radio.

Students need to realize that if there is a major earthquake, there is a good chance that it could be several hours before parents will be able to reach the school, depending on damage to roads and power lines. One of the most distressing aspects of an earthquake is being separated from family members and not knowing if they are all right. We encourage you to discuss the possibilities of being separated for a period of time. Being prepared and being aware of possible situations are the most effective ways to alleviate panic.

If you have any concerns or questions, please feel free to contact me at 355-7494.

Sincerely,

Linda Hampton