

Admission and Financial Aid Checklists

Admission & Financial Aid

Admission & Financial Aid application deadlines: March 1, 2008. Late applications will be accepted where vacancies exist.

We are pleased that you are considering Rowland Hall-St. Mark's School for your child. The admissions committee looks for highly motivated students who want to be challenged academically and who will thrive in a diverse community in which a concern for the individual is valued along with the ability to work cooperatively.

The application process varies depending upon the program or grade level to which one is applying; the completion and submission of required documents is listed below. If you have any questions about the process or need additional information, please call the appropriate Admissions Office: McCarthy Campus (2PreK-5th grades) 801-355-7485 or Lincoln Street Campus (6th – 12th grades) 801-924-5940.

Application Checklist

All Applicants 2PreK through Grade 12

- Application and \$50 application fee

Beginning School- 2PreK through Kindergarten

- Parent visit or open house attendance
- Child's visit *individual visit for 2PreK and Kindergarten
*group visit for 3PreK and 4PreK
- Two recommendations, (except 2PreK applicants)

Lower School - Grades 1 - 5

- Parent visit or open house attendance
- Assessment visit (1st and 2nd grade applicants)
- Assessment and classroom visit (3rd - 5th grade applicants)
- Two teacher recommendations
- Copy of school transcript/records for K-current grade

Grades 6 - 8 and Upper School - Grades 9 - 12

- Applicant Questionnaire
- Two teacher recommendations (Arrange for two of the applicant's teachers to complete the recommendation forms and return them to the admissions office.)
- Parent's copy of a recent progress report or transcript
- Copies of academic records (The record request card, when signed by a parent, authorizes the release of these records to RHSM.)
- Parent/student visit or open house attendance
- Standardized test and essay (Applicants to the Middle School and Upper School are required to take a pre-admissions test scheduled in February and March.)

Financial Aid Checklist

- Request a financial aid application packet from the Director of Financial Aid: (801)924-5957
- Complete 2007 Federal Tax Return

On or before March 1

- Complete the Parent's Financial Statement (PFS) *for both parents* and submit directly to the SSS in Pittsburgh, PA along with the \$24.00 processing fee.
- Complete and submit following *for both parents* to Director of Financial Aid, RHSM, 843 South Lincoln St., SLC, UT 84103
 - RHSM Financial Aid Application Form
 - Completed and signed 2007 IRS tax form/Federal Tax Return with all supporting schedules
 - W-2's
 - SSS Business/Farm statement (if applicable)
 - IRS Form 4506-T: complete lines 1-4 and sign, but do not date this form

April 21

- Financial Aid Award letters are sent by RHSM Director of Financial Aid

Families who complete the financial aid application on or before March 1 will receive full consideration for financial aid. Late applications are certainly accepted and will be considered after financial aid award letters have been mailed for applications received by the deadline.

